

Aurora Quest K-8 PTA
April 26, 2016 Budget Committee Meeting

6:09 pm Teri Dossey called the meeting to order. Attendance was taken and everyone who is a paid PTA member was informed that they now make up the Budget Committee. Teri announced that we will go through the budget line by line. Copies of the updated version with numbers through yesterday were distributed. It includes Cici's Pizza, DQ, Boxtops and Ameritown updates. Nicole Diep has requested that Ameritown is not prepaid or postdate on check to June 31 so it stays within the current year budget. Request has been made for all teachers to submit reimbursement requests by May 1st. They still have \$6,922 remaining in their buckets.

Started looking at our expenses (money out) line by line. Clubs line was removed since it has been school policy for the last several years that PTA does not sponsor clubs. Nicole Diep suggested moving tax up to \$1,000 since we will need to fill out an EZ form for the IRS for the next two years at a minimum. NJHS fees have increased to \$385. Agreement made to increase line in budget to match. Teri read the mission statement to remind everyone we should keep all students in mind when planning the budget. There is confusion on classroom budget vs enrichment budget. Intent of classroom is for things while enrichment is supposed to be for doing. Sheet was looked at for field trip expenses. Dave Schoenthal explained that sometimes students get a trip for free while other times students have to pay some fees. Trip outside 9:00 am - 2:00 pm or 10:00 am - 2:00 pm on late start Wed cannot use district buses. It's ~\$200 for APS opposed to ~\$900 for charter buses to Colorado Springs for the Math-a-thon. School Administration needs to figure out bussing situation as a whole. Dave suggested we better define the classroom vs enrichment lines. Board will be doing this offline. Line 49 should state Immersion Busing. Added a line item for \$1,000 to specifically call out Calwood Busing. Calwood line item was changed to \$3,000 and flagged to state this is the maximum PTA will pay for this event. All other fundraising needs to be done by the 5th graders. Anyone can fundraise for a specific school activity as long as it is coordinated and approved by the school administration. The Field Day line was increased to \$1,000 to account for the bigger obstacle course that has been requested in the past two years. Nanowrimo was decreased to \$300 since last year it spent ~\$300 and this year is currently at \$131. The transportation line was decreased to \$6,000 since Calwood busing was put into its own line item. Read Across America was added as permanent line item for \$500 under Field Trips and Student Activities since they have requested money the last two years.

Our new Operating Expense is \$32,860. The PTA will start next year with \$18,000 total: \$7,500 reserve being in the reserve, leaving \$11,317 toward operating costs.

Started looking at our Fundraising (money in) line by line. Rolled individual fundraiser lines 6-10 (butterbraids, Holiday Store, carnival) into a high level fundraiser line for the new board to define. Income, Expense and Net numbers remained the same – just added together. Removed Yearbooks and Skate City Summer Passes since these are not the responsibility of the PTA. Question was posed whether to change the Silent Auction line or roll it up into the high-level fundraising line. It was requested to leave the Silent Auction as-is since April Banaitis has not officially stepped down as chair and even if she does, there is a group of parents who are willing to take on this effort next year.

The board will update the budget spreadsheet with the above changes. The revised spreadsheet will be presented at the May 10th meeting and will be voted on without discussion, as all discussion happened here at this meeting.

The Budget meeting was adjourned at 8:33 pm.